

ALL SOULS EPISCOPAL CHURCH
VESTRY MEETING MINUTES
Date: August 20, 2023
Location: Conference Room & Via Zoom

Attendance:		Present?	Absent?
Sr. Warden	Embry Howell	x	
Jr. Warden	Daniel Callis	x	
Treasurer	Will Stewart (also vestry member Class of 2025)	x	
Class of 2026	vEnessa Acham	x	
	Kurt Jacobs	x	
	Lisa Watson	x	
Class of 2025	Ryan Burwinkel	x	
	James Lewis	x	
Class of 2024	Cynthia Evans	x	
	John Longstreth	x	
	Art Warren	x	

The meeting was called to order at 12:48 pm and began with prayer.

Items	Discussion	Action
Approval of Minutes for July 16, 2023 Meeting	The draft minutes were read and reviewed.	The draft minutes were approved unanimously without change.
Review of Financial Report	The Treasurer reported a decrease in expenses because no rector salary or housing allotment need be paid during the interim period. We will receive a credit on the next water bill as a nonprofit, and past credit for improved runoff. The improved runoff is attributed to improvements to the parking lot and planting selected vegetation. We will have to reapply for the nonprofit credit next year.	The report was received with thanks for Will's efforts.
Building and Finance Discussion	A motion was made and seconded to approve the draw of up to \$550,000 from endowment funds to finance the HVAC and roof replacements.	The motion was approved unanimously. Because the draw has now been approved in two consecutive meetings, the bylaws

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		requirement for the draw has been satisfied.
Building Committee	The Building Committee recommends that a consultant assess the flooding on the lower floors, which is on-going despite numerous remediation efforts. Discussion raised whether metal doors designed to abate flooding might be a quick and inexpensive solution.	The recommendation to consider metal doors will be communicated to the Building Committee.
Garden Committee	The Garden Committee coffers are not enough to cover the costs of the needed tree removal, hedge maintenance, and other landscaping projects. Tree removal can vary widely in cost, and it was noted that the non-profit Casey Tree has reasonable pricing and plants native trees.	The recommendation to consider Casey Tree as part of shopping for a good price will be communicated to the Garden Committee.
All Souls Bulletin	Embry stated her appreciation to the vestry for their articles and asked about scheduling another round of articles. It was suggested we expand the articles to All Souls members and group leads outside the vestry. It was proposed that the bulletin announcements include contacts for contributions to efforts to respond to Hawai'i's wildfires.	All Souls members outside the vestry and especially leads of other All Souls Groups will be asked to submit articles. We will include a link to the Diocese's relief fund in bulletin.
Other Business	After discussion, it was the sense of the vestry that the service on in-gathering Sunday (September 10, 2023) be held in the sanctuary rather than the undercroft.	The sense of the vestry will be communicated to the appropriate parties.

The meeting went into an executive session at 1:13 p.m. to discuss the rector search. The meeting adjourned with a concluding prayer at 2:10 PM.

The next regular meeting is scheduled for September 17, 2023.

Respectfully submitted: vEnessa Acham and John Longstreth